



CITY OF HOUSTON

Job Posting

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Applications accepted from: ALL PERSONS INTERESTED

Job Classification WATER SERVICE INSPECTOR I
Posting Number PN# 111686
Department Department of Public Works & Engineering
Division Resource Management Division
Section Utility Customer Service Section
Reporting Location 2700 Dalton
Workdays & Hours Shift Work Required

*Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Connects and disconnects water service for delinquent accounts and for tenants moving in and out. Performs field investigations and inspections for water and sewer service related billing inquiries. Reads walking and riding meter reading routes as needed. Automates services and installs and maintains meters and meter boxes. Enters all work into hand-held computer and mobile data terminal.

WORKING CONDITIONS

This position routinely requires lifting of moderately heavy items (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis. There are exposures to significant levels of heat, cold moisture and air pollution.

MINIMUM EDUCATIONAL REQUIREMENTS

High School Diploma or a GED.

MINIMUM EXPERIENCE REQUIREMENTS

One (1) year construction, maintenance or utility experience is required.

MINIMUM LICENSE REQUIREMENTS

Valid Texas Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).

PREFERENCES

Preference will be given to applicants with outside plumbing, customer service experience and strong communication skills.

SELECTION/SKILLS TESTS REQUIRED

None

However, The Department may administer a skill assessment evaluation.

SAFETY IMPACT POSITION ☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

Salary Range – Pay Grade 11
\$755 - \$1,007 Biweekly \$19,630 - \$26,182 Annually

OPENING DATE June 28, 2006

CLOSING DATE Open Until Filled

APPLICATION PROCEDURES

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is 713.837.9471. For application status inquiries; please call (713) 837-0571. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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